



Missions Trip Application

Application Date: _____

Trip Location: _____ Trip Dates: _____

Personal Information

Please type or print FULL LEGAL NAME (as it appears on your passport)

Name: _____
(last) (first) (middle)

Preferred name: _____ Gender: _____

Date of Birth: _____ Age: _____

SSN: _____ Country of Citizenship: _____

Street Address: _____ Apt. No: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email: _____

Passport Information

Country: _____ Passport Number: _____

Issue Date: _____ Place of issue: _____ Expiration Date: _____

LFC Information

Check one and complete the requested information

- Member since: _____ (mo/year) Attended since: _____ (mo/year)
- Regular attender and active in church since: _____ (mo/year)
- Occasional or non-involved attender
- Involved in a church other than Living Faith Church. Specify church: _____

Are you currently attending a life group? YES Leader's name: _____
 NO

List Living Faith Church ministries you have been involved with past and present. Please provide dates and ministry leader:

Please list 1 pastoral reference and 2 personal references (include names with email or phone number):

Describe how you came to trust Jesus Christ as your Savior (You may use additional sheets of paper if needed).

Personal Background:

Describe your current practice of devotions (Bible study & prayer):

How have you grown spiritually in the past year?

Are you involved in any ministries outside of Living Faith Church? Please describe:

Describe how you would explain the gospel to a non-believer:

Ministry Experience & Spiritual Gifts

List any cross-cultural and short-term experiences.

What gifts, talents, abilities, and professional skills do you have that might contribute to your ministry on a short-term mission trip?

If you have taken a spiritual gifts assessment, what are your top spiritual gifts?

Do you speak a language other than English? If so, please list along with fluency (i.e. a little, conversational, fluent):

Briefly explain what you hope to see the Lord do in and through you on this mission trip.

How do you think your involvement will strengthen the team?

What do you do when you have conflict with someone? How do you handle confrontation?

What are the realistic roadblocks that might keep you from going on a mission trip?

A mission trip requires a major time commitment. In addition to the trip itself, the team meets for training. This training could be up to two hours per week for at least 8 weeks prior to the trip.

Are you willing to commit to the necessary time requirements for this trip?

YES NO

What possible time conflicts might you have during preparation and debriefing periods?

Financial Information

Payment Options:

In order to comply with the IRS, all checks should be made payable to Living Faith Church. All checks must include participant's name and trip location in the memo line.

Trip Costs:

The team budget will contain a number of major expense categories. Examples may include: airfare; vehicle rental; housing costs; food and drink; ministry materials; gifts for hosts; and much more. Every effort is made to minimize costs without jeopardizing the quality, effectiveness, or safety of the ministry. We will work with travel agents who specialize in working with short-term mission groups. These travel agents can find discounted rates for ministry work and are able to provide help in working with foreign governments, international banking, passports, and visas. The travel agents also provide invaluable help in dealing with emergency changes in travel itineraries approved by the short term trip leader.

Separate Itineraries:

Separate itineraries arranged by the individual short term participants are not allowed. Travel arrangements go much smoother if everyone has the same itinerary. Separate itineraries makes it more complicated for planning and makes it more difficult to arrange for group discounts. Separate itineraries also disrupt team bonding and unity. Exceptions may be made if a team member is staying for extended ministry reasons.

Deposit Information:

A \$100 non-refundable deposit is required with this application. Make check payable to Living Faith Church. The \$100 deposit will go toward the total cost of your trip

Team Member Contribution:

Each short term team participant should contribute at least 10% out of his/her own personal finances toward the cost of the trip. This includes the \$100 deposit (submitted at time of application time).

Financial Memo of Understanding

I understand that I am responsible for raising 100% of the funds required for the trip. The money I raise covers travel costs, food, lodging, exit taxes, ground transportation, and other ministry expenses associated with the trip.

I am responsible for passport fees, souvenirs, immunizations, prayer letters, personal meals separate from the team, and some tourist type events. The travel agency or Living Faith will not be responsible for extra trip expenses (i.e. airline changes)

Financial donations made to Living Faith Church for this mission trip are not mine— they belong to God and have been given to Living Faith Church in order to accomplish the mission and work of the church.

If, for some reason, I do not ultimately participate on the mission trip to which I have been accepted, I am responsible for and will reimburse Living Faith Church for any fees incurred as a result of my cancellation (i.e. purchased airline tickets).

If, for some reason, I do not participate on the mission trip to which I have been accepted, I understand that the monies donated to my trip cannot be refunded to me or to the donors due to the non-profit status of Living Faith Church. All materials, including airline and other travel tickets, that have been purchased with donated funds cannot be transferred outside of the trip.

I understand if I do not meet the funding deadlines, I may not be allowed to go on the mission trip. Any money raised will not be refunded, but will be applied to the current trip or other missions ministries.

If I raise an amount of money that exceeds my needs, remaining money will be dispersed to other team members in need or used by Living Faith Church for other financial needs associated with this mission or future ministry trips.

I will agree to return home at my own expense if the team leadership determines that my behavior is /has been inappropriate, and none of the money raised will be refunded to me or any donors.

I have read and agree to the above policies, rules, and terms.

Participant's name (Please Print)

Signature

Legal Guardian if under 18

Signature

Date

In Submitting this Application:

I am expressing my agreement with the Living Faith Church Covenant and Team

Covenant. I have read and agree to the trip policies and procedures

I wholeheartedly submit to the team leadership and will follow their direction and instructions.

I will, Lord willing, attend all training sessions and complete all training requirements.

I am confirming that I have the time and energy to devote to the pre, mid, and post-trip responsibilities.

I am willing to work under the direction of missionaries and national pastors to accept and to perform any and all assignments cheerfully and with a God-honoring attitude.

I will be flexible in my department; adjusting my demeanor, posture and manner as needed.

I will agree to return home at my own expense if the team leader determines that my behavior is/has been inappropriate.

Participant's name (Please Print)

Signature

Date

SHORT-TERM MISSION TRIP APPLICATION

Medical Information

Medical Information

Name: _____

Insurance Information:

Insurance Company: _____

Policy Holder: _____ Relationship: _____

Policy #: _____ Group #: _____

Insurance Co Address: _____ Phone: _____

Physician Information:

Primary Care Physician: _____

Physician Address: _____ Phone: _____

Emergency Contact Information:

Please provide contact information of two individuals not traveling with your team who may be contacted in the event of an emergency

In Case of Emergency, Please Notify:

Name: _____ Relationship: _____

Address: _____

City/State/Zip: _____

Phone: _____ Email: _____

Alternate Contact:

Name: _____ Relationship: _____

Address: _____

City/State/Zip: _____

Phone: _____ Email: _____

SHORT-TERM MISSION TRIP APPLICATION

Medical Information

Is your tetanus shot current? YES NO Date of last tetanus shot: _____

List any allergies (foods, medications, bees, pollen, etc.) and reactions to these allergies:

List any special dietary needs/requirements:

Please list any medications you are currently taking:

Do you have any health problems that might hinder you during this mission trip (back or chest pain, daily mandatory medical needs, physical or mental disability, etc.)?

SHORT-TERM MISSION TRIP APPLICATION

Emergency Medical Release Form

Participant's Name: _____

Living Faith Church Short-Term Mission Team and its appointed team leader have my permission to authorize any medical treatment deemed necessary for me or my child by the aforementioned and the attending physician, including administration of medication, anesthesia, emergency surgery, or hospitalization. I agree to assume complete financial responsibility for all medical bills incurred by me or my child.

I agree to assume total financial responsibility to travel home immediately if it is necessary for medical or any other emergency reasons.

Signed: _____

Parent's Signature (if under 18 years of age): _____

And dated this _____ day of _____, 20____.

SHORT-TERM MISSION TRIP APPLICATION

Short-Term Release of Liability

In signing this form, I, _____, agree not to hold Living Faith Church, its officers, employees, or other agents liable for any injury, loss, damage, or accident that I might sustain while on a short-term mission event/effort.

I realize and acknowledge that my participation on a mission trip to a foreign country includes risk and possible dangers. I am well aware that my travel to such a foreign country exposes me to such risks as accidents, disease, war, political unrest, injury from construction projects, and other calamities.

I hereby assume any such risks that might result from my participation in any such mission project, and I unconditionally agree to hold Living Faith Church, its officers, employees, or other agents harmless for any liability concerning my personal health and wellbeing, or any liability for my personal property that might be lost, damaged, or stolen while on a short-term mission trip.

I hereby expressly forever release and discharge Living Faith Church, its officers, employees, or agents from all such claims, demands, injuries, damages, or causes of action arising from any conduct on the part of Living Faith Church, its officers, agents, or employees.

Signed: _____

Parent's Signature (if under 18 years of age): _____

And dated this _____ day of _____, 20____.

SHORT-TERM MISSION TRIP APPLICATION

Short-Term Release of Liability for Minors

In signing this form, I, _____ the parent and/or legal guardian of _____ (Team Member's Name), agree not to hold Living Faith Church, its officers, employees, or other agents liable for injury, loss, damage, or accident arising out of the church's negligence or that negligence of its officers, employees or other agents that I (and my minor children participating with me - listed below) might sustain while on one of its mission trips to _____ (Location of Trip) from _____(date) to _____(date).

I realize and acknowledge that my (and my minor child's/children's) participation on a mission trip to a foreign country includes many risks and possible dangers. I am well aware that my travel to a foreign country exposes me to such risks as accidents, disease, war, political unrest, injury from construction projects, and other calamities.

I hereby assume risks that might result from my travel to a foreign country, and I agree to hold Living Faith Church, its officers, employees, or other agents harmless for liability concerning my personal health and well-being arising out of Living Faith Church's negligence, and liability for my personal property that might be lost, damaged, or stolen while on a mission trip arising out of Living Faith Church's negligence.

I also give permission for my child to travel with an assigned staff member from Living Faith Church outside the United States of America, and give that person permission to administer medical care in the case of an emergency.

I have carefully read the foregoing and I understand that my signature herein holds Living Faith Church, its officers, employees, or other agents harmless for liability for injury, damage, loss, accident, delay, or irregularity in schedule arising out of the church's negligence or the negligence of its officers, employees, or other agent.

Parent or Guardian's Signature: _____

Date: _____

Minor Child Participating (under 18 years of age) Name: _____

Date of Birth: _____

SHORT-TERM MISSION TRIP APPLICATION

Authorization & Request for Criminal Records Check

I, _____, hereby authorize Living Faith Church to conduct a background screen by any entity chosen by the Church specifically for conducting this search to release information regarding any record of charges or convictions in any criminal file maintained on me, whether said file is a local, state, or national file, and including but not limited to accusations and convictions for crimes committed against minors, to the fullest extent permitted by state and federal law. I do release Living Faith Church and other entities from all liability that may result from any such disclosure made in response to this request.

Signature of Applicant: _____ Date: _____

Print all other names that have been used by applicant (if any, including maiden name):

Date of Birth: _____ Social Security Number: _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Please give this reference form to two individuals who know you well. If under 18, one should be from a parent/legal guardian.

Please return this form to: Josh Buckner, Pastor of Missions and Outreach, by emailing it to josh@Living

Short-Term Mission Trip Reference Form

Name of Applicant: _____ Your relationship to the applicant: _____

It is important that you be as candid as possible in your responses. If you need more space, please use a separate piece of paper and write the applicant's name at the top of that sheet. If you would like to discuss an issue that might relate to a particular question, please contact the team leader. We are not looking for perfect people for our mission trips, but we do want to identify negative traits that may be a detriment to our team in a successful ministry situation. Answering any question negatively will not necessarily disqualify the applicant from the trip. It will show us the areas that may need working on in preparation for the trip. Please do not answer questions simply "yes" or "no", but give further explanation that you think might be helpful to us.

Do you believe the applicant is ready for this trip (spiritually, emotionally, socially)?

Does the applicant respond positively to authority figures?

Does the applicant display spiritual fruit at home, work and school? What fruit do you see?

How does the applicant respond when he/she doesn't get his/her way?

Does the applicant display servant-like characteristics at home or in your relationship?

Does the applicant have personal devotions on a regular basis?

(For parents) If the applicant does not have enough money to pay for this trip, are you willing to help him/her work towards a plan to pay off the difference?

Your Name: _____ **Phone:** _____

Signature: _____ **Date:** _____

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Do you believe the applicant is ready for this trip (spiritually, emotionally, socially)?

Does the applicant respond positively to authority figures?

Does the applicant display spiritual fruit at home, work and school? What fruit do you see?

How does the applicant respond when he/she doesn't get his/her way?

Does the applicant display servant-like characteristics at home or in your relationship?

Does the applicant have personal devotions on a regular basis?

(For parents) If the applicant does not have enough money to pay for this trip, are you willing to help him/her work towards a plan to pay off the difference?

Your Name: _____ Phone: _____

Signature: _____ Date: _____

SHORT-TERM MISSION TRIP APPLICATION

Team Covenant

Living Faith believes that God is calling short-term missionary teams to bring the fruit of the gospel for the good of the world. (John 15:16) Living Faith believes the following elements are crucial to the effectiveness, quality, and safety of a short-term mission trip. As a member of a short-term mission's team, I will agree to:

1. Remember that I am representing Jesus Christ as well as Living Faith Church. I will model Jesus in my behavior and attitude.
2. Remember that I am a guest working at the invitation of my hosts. I will respect their ministry methods realizing that ministry in other parts of the world may look different than what I am used to.
3. Commit to being a group of individuals who unite as one in purpose, striving to accomplish the same goal of glorifying Christ and increasing His church. (1 Corinthians 12:1-31)
4. Develop and maintain a servant's attitude toward all nationals and my teammates.
5. Commit to resolving all inter-team conflicts according to biblical principles as laid out in Matthew 18:15-20. In all issues of conflict, I will commit to maintain a humble spirit of confidentiality, while seeking to affirm one another in love (Ephesians 4:29; Colossians 4:6).
6. Respect my team leader and his or her decisions. In situations of team concerns, the team leader will be the team guide.
7. Refrain from a complaining or criticizing attitude towards nationals, team leaders, and my teammates. I recognize that travel can present numerous unexpected and undesired circumstances, but the rewards of conquering such circumstances are innumerable. I will strive to be creative, accommodating and supportive in all situations in order to promote a positive team environment without judgment.
8. Respond without defensiveness when corrected, believing the other team members have my best interests and the interests of the team in mind. (Proverbs 27:5-6)
9. Refrain from gossip. (Ephesians 4:29)
10. I will strive (with God's help) to be an imitator of Christ (1 Corinthians 11:1), not causing a brother to stumble (1 Corinthians 8:9-13), and acting in a manner appropriate to the host culture, doing all for the glory of God. (1 Corinthians 10:31)

SHORT-TERM MISSION TRIP APPLICATION

Team Covenant Continued

11. Refrain from illegal drugs and abstain from the consumption of alcoholic beverages and the use of tobacco while on the trip.
12. Refrain from the use of inappropriate or obscene language. (Ephesians 5:4, Colossians 3:8, 4:6)
13. If I am attracted to a teammate, I will not attempt to pursue a relationship until after we return home.
14. Refrain from any activity that could be constructed as a romantic interest toward a national. I realize that certain activities that seem innocent in our own culture may seem inappropriate to others.
15. Attend all team meetings before, during and after the trip. Team meetings are crucial for accomplishing the objectives of the trip and creating unity among the team.
16. Commit myself to personal quiet times by being faithful in my daily time with God. Growing individually is essential to growing as a team.
17. Commit myself to daily prayer, every day up to and including our time in the field, for the individuals on our team.